

SHAHEED SMARAK GOVT. P.G. COLLEGE TIGAON
(FARIDABAD)

LESSON PLAN FOR SESSION 2021-22. (Even Semester)

BBA 4th Sem

Subject Name with code and semester:--- Business Research Methods

Teacher Name:--- Dr. Suman Janger

BBAU-403

MONTH	TOPIC
March April 2022	Business Research - Meaning, types, managerial value of Business Research, theory and research-components & components concepts, constructs, definition, variables, hypothesis, deductive and inductive theory, nature, process and importance of problem definition, purpose & types of Research proposal, ingredients of Research proposal.
April 2022	Research design - meaning, classification and elements of research design, methods and categories of exploratory research, basic issues in experimental design, classification of experimental design, concept and their measurement, measurement scales.
May 2022	Sample design and sampling procedure, determination of sample size, research methods of collecting primary data, issues in construction of questionnaire.
June 2022	Statistical techniques of data analysis, nature & type of descriptive analysis, univariate & bivariate test of statistical significance, meaning and types of research report, ingredients of research report.

Suman Janger
Signature

SHAHED SMARAK GOVT. P.G. COLLEGE TIGAON

(FARIDABAD)

LESSON PLAN FOR SESSION 2021-22. (Even Semester)

Subject Name with code and semester:--- Human Rights & values

Teacher Name:--- Dr. Sunam Jangra

MONTH

TOPIC

March
2022

Concept of Human rights, Indian & International perspectives of human rights, Evolution, Human rights movement in India, Classification, constitutional provisions.

April
2022

Deprivation of human rights - Core issues, poverty, overpopulation, illiteracy, Problems of unsustainable development, Disadvantaged groups, women, children, SC and ST, Homeless & Slum dwellers, Physically and mentally handicapped, Refugees and internally displaced persons.

May
2022

Redressal Mechanisms for human rights violations, Violation of human rights by State, Individuals & groups, Nuclear weapons and terrorism. Government System for redressal, Judiciary, national human rights Commission and other statutory commissions, media Advocacy, Creation of human rights literacy & Awareness.

June
2022

Concept of human values: Aim of education & value education. Evolution of value oriented education, Concept of human values, types of values, components of value education, character formation towards positive personality - truthfulness, sacrifice, sincerity, self control, Altruism, tolerance, scientific vision, value education towards national & global development, National integration and international understanding.

Sunam Jangra
Signature

SILAHKEED SMARAK GOVT. P.G. COLLEGE TIGAYON
(FARIDABAD)

LESSON PLAN FOR SESSION 2021-22. (Even Semester)

P.B.AN-401

P.B.A 4th sem

Subject Name with code and semester:- Financial Management

Teacher Name:- Dr. Suman Jangir

MONTH

TOPIC

March
2022

Evolution, scope, objectives, functions of financial management, profit vs Wealth Maximisation
time value of money

April
2022

Financing decisions: operational & financial leverage, capital structure theories - Net Income approach, Net operating income approach, traditional approach
EPS-EBIT Analysis.

May
2022

Investment decisions: brief introduction of Cost of capital; methods of capital budgeting, ARR, PBP, NPV, IRR, capital rationing

June
2022

Dividend decisions, Management of working Capital, Determinants of Dividend policy, Walter Dividend Model, operating cycle, Management of cash, Debtors, Stock

Suman Jangir
Signature

SHAHED SMARAK GOVT. P.G. COLLEGE TIGAIYA
(FARIDABAD)

LESSON PLAN FOR SESSION 2021-22. (Even Semester)

Subject Name with code and semester:--- Accounting for Financial

Teacher Name:--- K. Suran Tanager

B.Com. & M.Com.
Finance &
Management
(6.03)

MONTH

TOPIC

March
2022

Nature of Financial Management; Scope of financial management, Finance function, Role of FM, Financial goal, objectives, Finance & Related disciplines, Financial planning.

April
2022

Working Capital management: Meaning, nature & planning of WC, Types of WC, Determinants, Issues of WC Management, Management Cash, Debtors.

Cost of Capital: Significance, determination; capitalisation, leverage analysis, operating, financial combined leverage & EBIT- EPS Analysis.

May
2022

Capital Structure theory & Policy: Relevance of Capital Structure, NI, NOI, Traditional Approach, MM hypothesis, Capital Structure planning & policy.

June
2022

Dividend theory & Policy: Issues in dividend policy, Walter and Gordon model, Objectives of dividend policy, considerations in dividend policy, stability of dividends, forms of dividends.

**SHAHED SMARAK GOVT. P.G. COLLEGE TIGAIYON
(FARIDABAD)**

LESSON PLAN FOR SESSION 2021-22. (Even Semester) March 2022

Subject Name with code and semester:--- **Financial Management**
16 MC022 HC3

Teacher Name:--- **Dr. Suman Tange**

MONTH	TOPIC
March 2022	Financial Management - Introduction, Meaning, Definitions, Goals of FM, Finance functions, Interface of Finance & other business functions. Financial planning, Time value of Money: Introduction, Rationale, Future value, Present value construction of Present value tables and Annuity tables. Capitalisation.
April 2022	Cost of capital: Introduction, Meaning, Cost of different source of finance. weighted average cost of capital. Leverage: Introduction, operating leverage, Application of operating leverage, financial leverage, Combined leverage. Capital Structure: Introduction, features of Ideal Capital Structure, factors affecting capital structure, Theories of Capital Structure. Dividend decisions: Introduction, Approaches, Dividend Relevance Model, MM approach, Stability of Dividends, Dividend Payout Ratio.
May 2022	Capital Budgeting: Introduction, Importance, Complexities involved in Capital Budgeting Decisions, Phases of CE decisions, Identification of Investment opportunities, Capital Budgeting Process, Appraisal Criteria. Risk Analysis, i.e. B: Introduction, Types & Sources of Risk, Risk Adjusted Discount Rate, Certainty Equivalent Approach, Probability distribution, Sensitivity Analysis, Simulation, Decision tree analysis.
June 2022	Capital Rationing: Introduction, types, steps involved in Capital Rationing. Various Approaches. Corporate Restructuring: Mergers & Acquisitions, takeovers, Amalgamation, leverage Buyouts, Management Buyout. Financial Restructuring: Share split, Consolidation, Cancellation of Paid up Capital, Corporate failures, Liquidation.

SHAHEED SMARAK P.G GOVERNMENT COLLEGE TIGAON (FARIDABAD)

LESSON PLAN FOR SESSION 2021-22.

Subject: --- Business Environment (2.05)

Teacher Name: --- Ms Priyanka

MONTH	TOPIC
March	Business Environment: concept; components and importance; SWOT Analysis
April	Economic Trends (overview): income; savings and investment; industry; Trade and balance of payments.
May	Problems of Growth: Unemployment, regional imbalances, inflation, parallel economy and industrial sickness
June	Role of Govt. in Indian Economy: Monetary and Fiscal Policy; Industrial Policy; Privatization.

Priyanka
27/05/22

SHAHEED SMARAK P.G GOVERNMENT COLLEGE TIGAON (FARIDABAD)

LESSON PLAN FOR SESSION 2021-22.

Subject: --- Goods and Services Tax & Custom Law (6.05)

Teacher Name: --- Ms Priyanka

MONTH	TOPIC
March	Introduction:- Salient feature of GST, Benefit of GST, Constitutional Framework of Goods and Services tax, concept of GST; Important definitions; Supply under GST:- Meaning and scope of supply including composite and mixed supply ; levy and collection including reverse charge mechanism, Tax on electronic commerce operator (ECO); Exemption from GST; Composition levy;
April	Place of Supply:- Within state/Union territory, Interstate, Import and export; Time of Supply of goods and services; Value of supply including valuation rules; Input tax credit:- Eligibility and conditions for taking Input Tax Credit, Apportionment of credit and blocked credit, ITC in case of banking company and financial institutions, ITC availability in special circumstances, Reversal of ITC on switching to composition levy or exit from tax-paying status, Transfer of ITC on account of change in constitution of registered person, Input service distributors;
May	Registration; Issue of invoices:- tax invoice, revised tax invoice, credit note, debit note, bill of supply, receipt voucher, refund voucher, payment voucher, invoices in special cases. ; E-way bill; Payment of Taxes; Returns; Job work; Provision of TDS and TCS; Record keeping, Assessment and Audit;
June	Customs duty: Important definitions, types, importance, documents required for import and export procedure: Export Promotion Scheme.

Priyanka
27/05/22

SHAHEED SMARAK P.G GOVERNMENT COLLEGE TIGAON (FARIDABAD)

LESSON PLAN FOR SESSION 2021-22.

Subject: --- International Marketing(6.06)

Teacher Name: --- Ms Priyanka

MONTH	TOPIC
March	Nature and Concept, Domestic Vs International Marketing, Opportunities and Challenges for marketing in International Environment, Foreign market selection and entry modes.
April	International product life cycle research and in formations, Product designing and packaging, Pricing process and methods, International price quotations and payment terms.
May	Channel structure and selection decisions, Managing channel conflict, Selection and appointment of foreign sales agency, Basic export procedure and documentation.
June	Methods of international product promotion, Challenges in international promotion and demand strategy, Virtual marketing, Online selling methods and digital marketing.

Priyanka
27/7/22

SHAHEED SMARAK GOVT. P.G. COLLEGE TIGAON (FARIDABAD)

LESSON PLAN FOR SESSION 2021-22.

Subject Name with code and semester:--- Development Economics
And International Economics
Sem. VI

Teacher Name:--- CHITRA GARG

MONTH	TOPIC
March (21st March onward)	Inter-Regional Trade And International Trade.
April	Comperative Cost Theory, Heckscher - Ohlin Theory, Determination of Rate of Exchange, Fixed and Flexible Exchange Rate, Free Trade vs Protection TOT, Exchange - control.
May	Foreign Trade in Indian since 1991, Balance of Trade and Balance of Payment, Foreign Trade Multiplier, IMF
June	World Bank, WTO, SAPTA.

Prof. ---

SHAHEED SMARAK GOVT. P.G. COLLEGE TIGAON (FARIDABAD)

LESSON PLAN FOR SESSION 2021-22.

Subject Name with code and semester:— Macro Economics Sem IV

Teacher Name:— CHITRA GARG

MONTH

TOPIC

March
(21st onwards)

Money - Functions, Characteristics &
Its Definition

April

Demand and supply of money, LP
Theory of Interest, Monetary Policy
IS-LM Analysis, Theories of Trade
cycle, Classical Demand Growth Model

May

Coming from International Trade, BOP,
Market for foreign exchange
determination of Exchange Rate

June

Nature and Role of Public Finance
Principle for maximum social-welfare
Public Expenditure, Impact and
Evaluation of Tax

SHAHEED SMARAK GOVT. P.G. COLLEGE TIGAON (FARIDABAD)

LESSON PLAN FOR SESSION 2021-22. (Even Semester)

Subject Name with code and semester:--- Micro-Economics, Sem. II

Teacher Name:--- CHITRA GARG.

MONTH	TOPIC
(21st March onward) March	characteristics of different market- -structures, Difference among different types of markets.
April	Equilibrium of firm and industry under different perfect competition and monopoly. Price-Discrimination, Monopolistic- competition, Its equilibrium in short-run and long-run, Product-Differentiation.
May	Oligopoly, Emergence of oligopoly, Price- Rigidity, Price-leadership, Market-Success and Market-Failures.
June.	MP Theory of factor-pricing, Ricardian and Modern Theory of Rent, Theories of Net-Interest, Theories of Profit


Signature

SHAHEED SMARAK GOVT. P.G. COLLEGE TIGAON (FARIDABAD)
LESSON PLAN FOR SESSION 2021-22.

Subject Name with code and semester:---Business Eco. 2-03
Teacher Name:--- CHITRA-GARG Sem II

MONTH	TOPIC
March (21st Onwards)	Determination of Price under Perfect - competition.
April	Equilibrium of Firm and Industry under Perfect - competition. Monopoly Monopolistic - Competition
May	Oligopoly, Theory of factor - Pricing. Determination of Wage -Rate.
June	Rent Theories of Interest, Theories of Profit.

Chitra

SHAHEED SMARAK GOVT. P.G. COLLEGE TIGRAON (FARIDABAD)

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester: --- Macro Economic Analysis & Policy : Sem II Code EEC-202

Teacher Name: --- CHITRA SARG

MONTH	TOPIC
March (21st onward)	Nature and Scope of Macroeconomics, National Income,
April	Measurement of National Income, Theories of trade-cycle, Consumption- function, Keynesian Model of Income- Determination, Multiplier
May	Fiscal - Policy, Public - Debt, Business- -Tax, Money - supply,
June	Monetary - Policy, Central - Bank, Inflation : Its types, cause, effect and measures to control it.

SHAHED SMARAK GOVT.P.G. COLLEGE TIGAI ON
(FARIDABAD)

LESSON PLAN FOR SESSION 2021-22. (Even Semester)

Subject Name with code and semester:--- fundamentals of management
code: 163 M501
Teacher Name:--- Deepthi Kaur Mcom I sem.

MONTH	TOPIC
March 2022	concept & Nature of mgmt. Evolution of mgmt. thought: Traditional, behavioural, contingency view points
April 2022	Planning, decision making & organising strategic planning, work specialization, span of mgmt., departmentation, delegation, Chain of command
may 2022	Leading, motivation, models/ approaches, leadership styles, personal characteristics of effective leaders leadership development.
June 2022	management control, managing company ethics & social responsibility

Dr. Arun
Signature

MAHARAJ SMARAK GOVT. P.G. COLLEGE TIGAIYON
(FARIDABAD)

LESSON PLAN FOR SESSION 2021-22. (Even Semester)

Subject Name with code and semester: -- Foundations of International Business. Code: BBAN603 B.A. VI Sem.

Teacher Name: -- Deepika

MONTH

TOPIC

March
2022

Types of International, basic structure,
Risk in I.B., motives, Barriers to
I.B.

April
2022

Global Trading & financial system,
foreign market entry modes, factors
of country evaluation & selection. Decisions
concerning foreign direct & portfolio
investment, control methods.

May
2022

Basic foreign manufacturing & sourcing
decisions: Product branding decisions for
foreign markets, Approaches to International
Pricing, Foreign Channel & Logistics
decisions.

June
2022

Accounting Differences across countries
cross cultural changes, International
staffing & compensation Decisions.
Basic Techniques for Risk Mgt.
in International Business.

Deepika
Signature

SHAHEED SMARAK GOVT. P.G. COLLEGE TIGAON
(FARIDABAD)

LESSON PLAN FOR SESSION 2021-22. (Even Semester)

Subject Name with code and semester:--- M.COM II Sem Communication
E/SOFT Skills code 161MSF2

Teacher Name:--- Supriya

MONTH

TOPIC

March
2022

Communication skills, Features & Process,
TC's of Commⁿ. Listening skills, Verbal
Commⁿ. Nonverbal commⁿ.

April
2022

Body language, Art of meeting &
greeting, making effective conversation
Presentation skills - Difference
between speech & Presentation. Handling
of presentation audience questions.

May 2022

Holding meetings, Group discussions
& Interviews. Structuring a presentation
Delivering the presentation, situational
presentation. Behavioral Meetings,
Positive attitude. Self mgmt, Problem
solving skills.

June
2022

Time mgmt skills, Anger mgmt coping
skills, Assertiveness team building
skills. Business dress & grooming,
office courtesies, etiquette for special
occasions, meeting & dining etiquettes.

Supriya

Signature

SHAHFED SMARAK GOVT. P.G. COLLEGE TIGAIYON
(FARIDABAD)

LESSON PLAN FOR SESSION 2021-22. (Even Semester)

Subject Name with code and semester: --- Statistics, B.A. Sem
Teacher Name: --- Deepika Business Stat BRAN 206

MONTH

TOPIC

March
2022

Introduction to statistics, collection
& classification of Data

April
2022

Classification of Data, Tabulation
& Presentation: meaning & types,
formation of Frequency Distribution
Table of Tabulation, Table, Types of Tables
Diagrams & Graphs

May
2022

Meaning & objectives of central tendency
measures: A.M, median, mode, C.M, H.M
characteristics & applications of these
measures. Measure of variation -
Range, A.D, M.D, S.D, coeff of variation
& skewness. Correlation: meaning & types

June 2022

Methods of correlation: Scatter Diagram,
Rank & coefficient of determination,
Graphic & Direct method. Regression Analysis
Index No. & Time Series

Deepika
Signature

SHRI ED SARAIK GOVT PG COLLEGE THIRUPUR
CHIRUPUR

LESSON PLAN FOR SESSION 2021-22 (Ist Semester)

Subject Name with code and semester: *Business Statistics, BBA, 1st Sem*

Teacher Name: *Deepa Kalia*

MONTH

TOPIC

March
2022

Index No. Meaning, Methods, Types
uses, Tests of adequacy, Base shifting
Chain Price Index, Splicing,
Consumer Price Index

April
2022

Time Series: Causes of variations
Components, Models, Trend, moving
Avg., Least Square, Parabolic &
Seasonal Index, Ratio to trend,
Ratio to M.A & Link relatives

May 2022

Theory of Probability: Concept
Approaches to defining Prob.
Addition & multiplication laws,
Conditional Probability, Bayes
Theorem

June
2022

Binomial, Poisson & Normal
Distribution

LESSON PLAN FOR SESSION 2021-22. (Even Semester)

Subject Name with code and semester:--- Marketing mgmt. Bcom (3)
Teacher Name:--- Deepthi Kaur
Code: 4.05

MONTH	TOPIC
March 2022	Nature, scope & importance of Marketing. Marketing concepts - Traditional & Modern
April 2022	Market Segmentation, consumer Behaviour, Product Life Cycle
May 2022	Product Planning & Development Branding & Trademark, Pricing
June 2022	Advertising, sales promotion

Deepthi Kaur
Signature

SHAHEED SMARAK GOVT. P.G. COLLEGE TIGAON (FARIDABAD)

LESSON PLAN FOR SESSION 2021-22. (Even Semester)

Subject Name with code and semester:--- B. Com VI Sem.
Cost Accounting (6.02)

Teacher Name:--- Nidhi Gang

MONTH	TOPIC
March	Process Costing : Meaning, Uses Preparation of Process Account
April	Normal & Abnormal Wastage, Joint and By product, Inter process Profit Preparation of Contract Account, Job and Batch Costing
May	Budgetary Control, Classification, Performance and Zero Base Budgeting. Responsibility Accounting, Standard Costing, Material and Labour Variances
June	Marginal Costing, BEP Analysis, CVP analysis, Concept of decision making Revision

Nidhi
Signature

SHAHEED SMARAK GOVT. P.G. COLLEGE TIGAON (FARIDABAD)

LESSON PLAN FOR SESSION 2021-22. (Even Semester) B. Com VI Sem.

Subject Name with code and semester:--- Auditing (6.04)

Teacher Name:--- Nidhi Gang

MONTH	TOPIC
March	Meaning, objectives, Importance and types of Auditing
April	Internal Control, Internal check, Internal audit, Audit programme, Routine checking, Vouching, Verification & Valuation of assets & liabilities
May	Qualification, Appointment of Auditors, powers, duties, Liabilities, Audit of depreciation and reserves, Divisible Profits, Dividends, Audit Report, Investigation
June	Audit Report: Meaning, objectives, contents and types. Investigation: Meaning & objectives Revision


Signature

SHAHEED SMARAK GOVT. P.G. COLLEGE TIGADON (FARIDABAD)

LESSON PLAN FOR SESSION 2021-22. (Even Semester)

Subject Name with code and semester: Financial Accounting - I

Teacher Name: Nidhi Gang

MONTH	TOPIC
March	Hire Purchase System: Meaning & Characteristics, Journal Entries
April	Calculation of Cash Price, Non-Payment of Installments, Installment payment system. Depended Branches, Independent Branches, Foreign Branches, Departmental Accounts
May	Amalgamation and Sale of partnership firms, Dissolution of partnership firms, Garner vs Murray Rule. Joint Venture: Meaning and Accounting Treatment
June	Royalty Meaning & characteristics, Journal Entries & Accounting Treatment Revision

Nidhi
Signature

SHAHEED SMANAK HIGHER SECONDARY SCHOOL

LESSON PLAN FOR SEMESTER FIRST SS (Public Examination)

Subject Name with code and semester: Management Accounting

Teacher Name: Mian Gaur

MONTH	TOPIC
March	Introduction of Management Accounting, Nature, Scope and Functions of Management Accounting
April	Financial Ac vs Cost Ac vs Management Ac Techniques, Principles, utility limitations of Management Accounting. Position, Role and Responsibility of Management Accountant. Budgetary Control, Installation, Classification
May	Different types of Budgets, Performance Budget, Zero Base Budgeting. Lease Financing: Lease or Buy decisions Decisions Involving Alternate choices
June	Optimum Product Mix, Responsibility Accounting, Reporting to Management Revision

SHAHFED SMARAK GOVT.P.G. COLLEGE TIGAON
(FARIDABAD)

LESSON PLAN FOR SESSION 2021-22, (Even Semester)

Subject Name with code and semester:--- ^{Code(203)} Company Alc B.B.A 2nd Sem

Teacher Name:--- Kusum

MONTH	TOPIC
March	Accounting for Sh. Cap. transaction alteration of Sh. Cap.
April	Buy Back of Shares, acquisition of business and Profit from to incorporation Issue of Debenture, Method of redemption of Debentures, underwriting of Shares & Deb.
May	Final Accounts of Companies Accounting Standards in India Liquidation of Companies
June	valuation of Goodwill & Shares Banking Company Alc

Kusum

Signature

SHAHED SMARAK GOVT.P.G. COLLEGE TIGAIYON
(FARIDABAD)

LESSON PLAN FOR SESSION 2021-22 (Even Semester)

(Year)

Subject Name with code and semester: - H.R.M, BBA 4th Sem

Teacher Name: - Kusum

MONTH

TOPIC

March

Nature and Scope of Human Resource Mgt.
HRM objectives & functions, HRM Policies,
Strategic human resource Mgt.

April

HR outsourcing - BPO, KPO, H.R Planning,
Job Analysis and Job design, Employee involvement
flexible work schedule, recruitment, selection
Placement and induction, Right sizing

May

Employee Training, Executive Development
career and Succession Planning
Employee Retention

June

Performance Mgt., Establishing Pay Plans
and Rewards, Employee benefits, Employee
Health and Safety, Balance Scorecard
Competency based HRM


Signature

UNIVERSITY OF KERALA
SCHOOL OF DISTANCE EDUCATION
K. J. Somaiya Institute of Management Studies and Research

Subject Name: Business Mgt B.Com I, II and III

Page No: Ms K 111111

10/11/20

Mar 21 Staffing Concept, nature and scope
Matching Job and People
Recruitment, Selection of Employees

Apr 21 Training of employees, Motivation Concept
Theories Maslow, Herzberg, McGregor and
Intrinsic financial & non financial incentives
Leadership Concepts, Styles, leadership theories

May Communication Concept, Nature, Types and Barriers
Barriers and Remedies
Control Concept, Process and Techniques,
Effective control System

June Mgt of Change - Concept, nature and Barriers
of Change, Resistance to change
Emerging Horizons of Mgt in a changing
Environment

[Signature]
Signature

Ques

Define and types of consumer rights
to consumer protection movement
to protect & interest of consumer and society

Ans

Basic consumer rights
measures for consumer protection
Consumer protection act
mechanism for consumer protection

Ques

MRTA Act and Consumer Protection
Commission Act and Consumer Protection
Role of consumer organisations in consumer
protection, business self regulation,
consumer awareness, Role of Media & Govt

Ques

Recent Development in Consumer Protection
movement, Consumer information & knowledge
Ethical marketing and Consumer protection
Ethics in Advertising
Consumer protection in India

Kusum